



THAXTED PARISH COUNCIL

The Community Hall
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Thaxted
Dunmow
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All Charity Committee Members are summoned to attend the RECREATION GROUND BARDFIELD END GREEN CHARITY of THAXTED PARISH COUNCIL to be held in The Community Hall on THURSDAY 11th DECEMBER 2025 following on from the preceding meeting

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

The agenda may be in two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Dena Oxley

Parish Clerk & Proper Officer

27th November 2025

A G E N D A

- 1 APOLOGIES FOR ABSENCE
- 2 DECLARATIONS OF INTEREST
- 3 PUBLIC REPRESENTATIONS
- 4 MINUTES

To approve the minutes of the Charity Committee Meeting held on 20th June 2024 as a true and accurate record.

5 FINANCES

CHARITY NUMBER: 301411 08/05/1963 Financial period start date: 01/01/2024 Financial period end date: 31/12/2024.

- a) To view the Budget
- b) To note the current Earmarked Reserves

c) To note that the Clerk/RFO has been unable to secure a separate bank account for the charity due to its low funds. This item is therefore reported and included in the Parish Council's finances and item 9 on the AGAR which reads:

"For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit."

Therefore the Parish Council MUST answer this question with a NO.

d) To note the Annual Return to the Charity Commission

6 SORP LEGISLATION AND ACCOUNTING METHOD

To consider the Statement of Recommended Practice (SORP) legislation and to approve which accounting method the charity is using.

The accounting recommendations of this SORP do not apply to charities preparing cash-based receipts and payments accounts. Charities preparing cash-based receipts and payments accounts must refer to the regulatory requirements of their jurisdiction(s) of registration regarding the format and content requirements for receipts and payments accounts and the trustees' annual report.

To note the FULL Parish Council's accounts are receipts and payments. In consideration of this statement, the Charity seeks to confirm the accounts shall therefore only be received via the annual report, confirmed in item 5b and 5d.

7 DATE AND TIME OF NEXT MEETING